

# 55205 Mastering Microsoft Project 2016

**Duration:** 24.00 hours (3 days)

**19.5 CPD Hours**

**Rating:** ★ 4.6 (5,878 reviews)

## Course Information

**Delivery Format:** Instructor Led - Online

## Course Overview

The course begins with the basic concepts and leads students through all the functions they'll need to plan and manage a small to medium-size project, including how to level resources and capture both cost and schedule progress.

## About This Course

The course begins with the basic concepts and leads students through all the functions they'll need to plan and manage a small to medium-size project, including how to level resources and capture both cost and schedule progress.

## Who Should Attend

This course is intended for both novice and experienced project managers, managers, schedulers, and other project stakeholders who need to incorporate the discipline of project management with Microsoft Project 2016.

# Learning Outcomes

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## **Upon successful completion of this course, participants will be able to:**

Understand the discipline of project management as it applies to using Microsoft Project 2016. Create a Work Breakdown Structure. Identify Task Types & Relationships. Define Resources within Project. Make Work Package Estimates. Create an Initial Schedule. Create a Resource Levelled Schedule. Create Projects from templates, Excel files. Create Global templates. Create formulas and graphical indicators. The steps to record a macro. Format Output and Print Reports. Integrate Multiple Projects. 'set up a Project with a Calendar, Start date, and scheduling method. Understand Manually Schedule vs. Auto Schedule. Manage multiple projects. Be able to create a master project list with shared resources.

## Additional Course Details

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Nexus Humans 55205 Mastering Microsoft Project 2016 training program is a workshop that presents an invigorating mix of sessions, lessons, and masterclasses meticulously crafted to propel your learning expedition forward.

This immersive bootcamp-style experience boasts interactive lectures, hands-on labs, and collaborative hackathons, all strategically designed to fortify fundamental concepts.

Guided by seasoned coaches, each session offers priceless insights and practical skills crucial for honing your expertise. Whether you're stepping into the realm of professional skills or a seasoned professional, this comprehensive course ensures you're equipped with the knowledge and prowess necessary for success.

While we feel this is the best course for the 55205 Mastering Microsoft Project 2016 course and one of our Top 10 we encourage you to read the course outline to make sure it is the right content for you. Additionally, private sessions, closed classes or dedicated events are available both live online and at our training centres in Dublin and London, as well as at your offices anywhere in the UK, Ireland or across EMEA.

# Frequently Asked Questions

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## **Q: What delivery options are available for 55205 Mastering Microsoft Project 2016?**

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
  - Traditional Instructor-Led Classroom Training (ILT)
  - On-site delivery at your offices anywhere in United Kingdom
  - Private dedicated courses customized for your team
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## **Q: How many CPD hours does this course provide?**

The 3-day 55205 Mastering Microsoft Project 2016 course provides up to 19.5 CPD hours of structured learning. CPD certificates can be provided upon request.

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## **Q: What is the duration of the 55205 Mastering Microsoft Project 2016 training?**

The training takes place over 3 day(s), with each day lasting approximately 24.00 hours including breaks for lunch and refreshments.

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## **Q: Do you provide corporate training for 55205 Mastering Microsoft Project 2016?**

Yes, we provide corporate training, dedicated training, and closed classes for 55205 Mastering Microsoft Project 2016. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

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## Q: Why choose Nexus Human for 55205 Mastering Microsoft Project 2016?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

## Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your 55205 Mastering Microsoft Project 2016 training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

# Nexus Human

## Professional Training & Development

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