MS-900T01 Introduction to Microsoft 365

Category: Modern Workplace & M365 | **Vendor:** Microsoft Technical

Duration: 8.00 hours (1 days) **6.5 CPD Hours** **Rating:** ⭐ 4.6 (5,878 reviews)

Course Information

Delivery Format:	Instructor Led - Online
Certification:	Microsoft 365 Certified: Fundamentals
Related Exam:	MS-900

Course Overview

MS-900T01: Introduction to Microsoft 365 introduces Microsoft 365, an integrated cloud platform that delivers industry-leading productivity apps along with intelligent cloud services, and world-class security. You'll learn foundational knowledge on the considerations and benefits of adopting cloud services and the Software as a Service (SaaS) cloud model, with a specific focus on Microsoft 365 cloud service offerings. You will begin by learning about cloud fundamentals, including an overview of cloud computing. You will be introduced to Microsoft 365 and learn how Microsoft 365 solutions improve productivity, facilitate collaboration, and optimize communications. The course then analyzes how security, compliance, privacy, and trust are handled in Microsoft 365, and it concludes with a review of Microsoft 365 subscriptions, licenses, billing, and support.

About This Course

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Who Should Attend

MS-900T01: Introduction to Microsoft 365 is designed for candidates looking to demonstrate foundational-level knowledge of cloud-based solutions to facilitate productivity and collaboration on-site, at home, or a combination of both. Candidates may have knowledge of cloud-based solutions or may be new to Microsoft 365.

Prerequisites & Entry Requirements

General Prerequisites:

No prerequisites are required. However, having a basic understanding of cloud concepts and services is beneficial.

Learning Outcomes

Upon successful completion of this course, participants will be able to:

After completing this course, students will be able to: Describe cloud concepts Describe core Microsoft 365 services and concepts Describe security, compliance, privacy, and trust in Microsoft 365 Describe Microsoft 365 pricing and support

Detailed Course Outline

1 - Describe cloud computing

- What is cloud computing
- Describe the shared responsibility model
- Define cloud models
- Describe the consumption-based model
- Module assessment

2 - Describe the benefits of using cloud services

- Describe the benefits of high availability and scalability in the cloud
- Describe the benefits of reliability and predictability in the cloud
- Describe the benefits of security and governance in the cloud
- Describe the benefits of manageability in the cloud
- Module assessment

3 - Describe cloud service types

- Describe Infrastructure as a Service
- Describe Platform as a Service
- Describe Software as a Service
- Module assessment

4 - What is Microsoft 365?

- What is Microsoft 365?
- Describe the differences between Office 365 and Microsoft 365
- Describe how Microsoft 365 empowers workers in this hybrid world of work
- Describe how Microsoft 365 Copilot unlocks a new way of working
- Module assessment

5 - Describe productivity solutions of Microsoft 365

- Describe the productivity capabilities and benefits of Microsoft 365
- Describe how Microsoft 365 Copilot boosts productivity across Microsoft 365 Apps
- Describe work management tools in Microsoft 365
- Describe additional Microsoft 365 productivity apps
- Module assessment

6 - Describe collaboration solutions of Microsoft 365

- Describe the collaboration capabilities and benefits of Microsoft 365
- Describe how Microsoft Teams promotes collaboration and enhances teamwork
- Describe the Microsoft Viva apps
- Streamline content and collaboration with OneDrive and SharePoint
- Module assessment

7 - Describe the device and cloud endpoint management concepts and deployment options in Microsoft 365

- Describe the endpoint management capabilities of Microsoft 365
- Compare the differences of Windows 365 and Azure Virtual Desktop
- Describe the deployment and release models for Windows-as-a-Service (WaaS)
- Identify deployment methods and update channels for Microsoft 365 Apps
- Module assessment

8 - Describe the analytics and administrative capabilities available in Microsoft 365

- Describe the capabilities of Viva Insights
- Describe the capabilities of the Microsoft Copilot Dashboard
- Describe the capabilities of the Microsoft 365 admin center and Microsoft 365 user portal
- Describe the reports available in the Microsoft 365 admin center and other admin centers
- Module assessment

9 - Describe the function and identity types of Microsoft Entra ID

- Describe Microsoft Entra ID
- Describe types of identities
- Describe hybrid identity
- Describe external identities
- Module assessment

10 - Describe access management capabilities of Microsoft Entra

- Describe Conditional Access
- Describe Global Secure Access in Microsoft Entra
- Describe Microsoft Entra roles and role-based access control (RBAC)
- Module assessment

11 - Describe threat protection with Microsoft Defender XDR

- Describe Microsoft Defender XDR services
- Describe Microsoft Defender for Office 365
- Describe Microsoft Defender for Endpoint
- Describe Microsoft Defender for Cloud Apps
- Describe Microsoft Defender for Identity
- Describe Microsoft Defender Vulnerability Management
- Describe Microsoft Defender Threat Intelligence
- Describe the Microsoft Defender portal
- Describe Copilot integration with Microsoft Defender XDR
- Module assessment

12 - Describe the data compliance solutions of Microsoft Purview

- Describe audit in Microsoft Purview
- Describe eDiscovery
- Describe Compliance Manager
- Describe Communication Compliance
- Describe Data Lifecycle Management
- Describe Records Management
- Module assessment

13 - Describe Microsoft’s Service Trust portal and privacy capabilities

- Describe the offerings of the Service Trust portal
- Describe Microsoft's privacy principles
- Describe Microsoft Priva
- Module assessment

14 - Describe Microsoft 365 pricing, licensing, and billing options

- Explore pricing models for Microsoft cloud services
- Explore the billing and bill management options
- Explore the available licensing and management options
- Module assessment

15 - Describe support offerings for Microsoft 365 services

- Explore support options for Microsoft 365 services
- Explain service level agreement (SLAs) concepts
- Identify how to track the service health status
- Explore how organizations can share feedback on Microsoft 365 services
- Module assessment

Certification Path

Microsoft 365 Certified: Fundamentals

Exam: MS-900

Frequently Asked Questions

Q: What delivery options are available for MS-900T01 Introduction to Microsoft 365?

We offer multiple delivery formats:

- Live Instructor-Led Classroom Online (Virtual/Live Online)
- Traditional Instructor-Led Classroom Training (ILT)
- On-site delivery at your offices anywhere in United Kingdom
- Private dedicated courses customized for your team

Q: What certification does this course prepare me for?

The MS-900T01 Introduction to Microsoft 365 course helps prepare you for the Microsoft 365 Certified: Fundamentals certification path.

Q: Which exam does this course prepare me for?

This course prepares you for the MS-900 official exam. You can take this exam at any exam center across United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online wherever you are located.

Q: How many CPD hours does this course provide?

The 1-day MS-900T01 Introduction to Microsoft 365 course provides up to 6.5 CPD hours of structured learning. CPD certificates can be provided upon request.

Q: What is the duration of the MS-900T01 Introduction to Microsoft 365 training?

The training takes place over 1 day(s), with each day lasting approximately 8.00 hours including breaks for lunch and refreshments.

Q: Do you provide corporate training for MS-900T01 Introduction to Microsoft 365?

Yes, we provide corporate training, dedicated training, and closed classes for MS-900T01 Introduction to Microsoft 365. Training can take place anywhere in United Kingdom including London, Manchester, Birmingham, Edinburgh, or live online allowing teams from across United Kingdom or internationally to attend.

Q: Why choose Nexus Human for MS-900T01 Introduction to Microsoft 365?

Nexus Human is recognized as one of the leading training providers. Our trainers have won multiple awards including:

- Small Firms Best Trainer Award
- National Training Partner of the Year (Ireland) - Multiple Years
- Global Top 30 Instructor Awards (2012, 2019, 2021)
- Tech Excellence Award Nominations
- Learning Performance Institute (LPI) External Training Provider Sponsor 2024

Q: Are there any discount codes available?

Yes! Use discount code **PENPAL5** when booking your MS-900T01 Introduction to Microsoft 365 training. Please note that only one discount code can be used per booking and cannot be combined with other special offers.

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